



Local Emergency Planning Committee  
of New Castle County  
c/o Office of Emergency Management  
3601 N. DuPont Highway  
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Phone (302) 395-2700  
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David Irwin, Chairman  
Phone (302) 395-3633

**Meeting Minutes  
March 8, 2010**

**Host: AstraZeneca Wilmington**

**Location: 1800 Concord Pike, Wilmington, Delaware**

**The regular meeting of the New Castle County LEPC was held on the above noted date and place.**

**Welcome:**

**Ms. Patti Civitella introduced Mr David Gobris, Director US Corporate SH&E, who welcomed and thanked everyone in attendance. Mr. Gobris praised the good work of the LEPC and hopes AstraZeneca can still remain a part of the group even with all the changes they are experiencing. Chairman Irwin thanked AstraZeneca for hosting the meeting and their support of the LEPC.**

**At Chairman Irwin's request, a round of introductions was held.**

**Approval of Agenda: Chairman Irwin advised there were three additional items under "New Business" on the agenda. Babak Golgolab made a motion to approve; Al Stein seconded the motion. All unanimously approved.**

**Approval of Minutes: Babak Golgolab made a motion to approve; Terri Abegglen seconded the motion. All unanimously approved.**

**Committee Reports:**

**Finance: Chairman Irwin reported the LEPC budget as follows:**

**\$123,314.00 – FY 10 Appropriation  
- 65,268.00 – Expenses to Date  
\$ 58,046.00 – Balance**

**Training: Mark Dolan presented the attached NCCIHMR training report.**

**Transportation: Bruce Galloway reported on a train carrying alcohol that derailed in California and exploded into flames creating a toxic gas cloud. In addition, a second cargo car carrying plastic pellets caught fire and a toxic cloud surged from the flames, which caused the evacuation of 7 homes as a precaution. Attached are two articles related to this incident. Also, Mr. Al Stein reported that Milwaukee is building a new baseball stadium near the CSX train tracks and will need to carry insurance in the event there are any leaks from the trains.**

**Staff Report: Chairman Irwin presented the attached staff report.**

## **New Business:**

**Approval of the Proposed FY2011 LEPC Budget** – Chairman Irwin submitted to the group a draft budget with 3 possible scenarios – no change, 10% reduction, or 20% reduction, in the budget request for FY2011. Chairman Irwin asked for approval of the members to submit this FY2011 draft budget to SERC. Babak Golgolab made a motion to approve; Bruce Galloway seconded the motion. All unanimously approved.

**Approval of By-Laws** – Chairman Irwin presented and reviewed the changes that were made to the by-laws. Comments and questions were as follows:

- Mr. Dave Carpenter stated there was not a term limitation on the Chair and Vice Chair positions in the by-laws. In other jurisdictional LEPC's, these positions rotate through the membership. He posed the question should it remain the same or rotate. Chairman Irwin mentioned that in the contracts, serving as Chair or Vice Chair is included in the job duties; and since the contracts are reviewed on an annual basis and the members vote on the contracts, the positions of chair and vice chair are also being voted on annually. Mr. Al Donofrio and Mr. Babak Golgolab both agreed and felt the by-laws should remain as is. Chairman Irwin then asked for approval to accept the amended by-laws. Al Donofrio made a motion to approve; Al Stein seconded the motion. All unanimously approved.

**David Irwin's Contract Renewal** – Chairman Irwin removed himself from the room and Mr. Bob Barrish, Chair of the Executive Committee, presided over this portion of the agenda. Mr. Barrish explained that it has been a very difficult year for the LEPC consultants with the turnover of personnel due to Bill McCracken resigning and Mark Dolan accepting a full-time position. It has also been decided to return to having two paid consultants instead of three. However, the salary amount is questionable until the SERC approves the budget submitted. Mr. Barrish indicated that if the SERC approved the budget without any reduction, the salary for each consultant would be approximately \$40,000 a year. Duties for each consultant would need to be renegotiated based on the fact there will be two consultants handling the workload, and not three.

- Mr. Jay Brabson commented on the salaries, but mentioned there are also other costs to consider. He also felt that Mr. Irwin should still remain as the chairman.
- Mr. Mark Dolan explained Mr. Irwin's work will increase because the plant reviews will need to be caught up since they were suspended until the insurance issue is rectified. Also, he mentioned that the audits are a larger portion of the workload.
- Mr. Dave Carpenter added that the I.T. work the consultants used to complete is now being done by DNREC and the 911 Center.

Mr. Barrish stated that the LEPC has a work plan in place, and if the job is not getting done, the membership can vote not to renew the contract. Mr. Barrish then asked for a motion to approve Mr. Irwin's contract renewal. Babak Golgolab made a motion to approve the contract and to review the salary at a later date; Al Stein seconded the motion. All unanimously approved.

**New Consultant Contract Approval** - Chairman Irwin advised a selection committee, which included himself, Bob Barrish, Dave Ennis, Babak Golgolab, and John Verdi, was in place to interview the applicants. The position was advertised, and with the same process as previously used, the committee interviewed three candidates. After a discussion, the selection committee members agreed to offer the position to Mr. Al Donofrio, and he agreed to accept the position.

- Chairman Irwin spoke about the liability insurance costs and mentioned that in checking with other LEPC's on the national level, he could not find any indication where paid personnel had been sued. However, the State AG did advise that whatever the County requires, the LEPC must abide by this requirement.

- **Mr. Dave Carpenter** advised that state law in Delaware covers LEPC volunteers, not paid consultants.

**Chairman Irwin** reported that the SERC was willing to use the money saved from **Bill McCracken's** salary to pay for the insurance. **Chairman Irwin** also stated that the salary for both him and **Mr. Donofrio** would be \$3,340.25 each per month, beginning March through June 30, 2010.

- **Mr. Al Stein** commented that he has known **Mr. Donofrio** for a long time and would highly recommend him for the position.

**Chairman Irwin** asked the members for a motion to approve hiring **Mr. Donofrio**, starting March 9, 2010, for the consultant position. **Babak Golgolab** made a motion to approve; **Al Stein** seconded the motion. All unanimously agreed. **Chairman Irwin** advised **Mr. Al Donofrio** will start as the new paid LEPC consultant on March 9, 2010.

**Staff Salary** – **Chairman Irwin** submitted to the members information on the two consultants' salaries. He advised for the period, March through June 30, 2010, the monthly salary for **Chairman Irwin** and **Mr. Donofrio** would increase to \$3,340.25 each per month. For FY2011, each consultant would split 50/50 the budget amount approved by the SERC. **Chairman Irwin** asked the members for a motion to approve the consultants' salaries for the period March through June 30, 2010, and FY2011. **Babak Golgolab** made a motion to approve; **Bob Barrish** seconded the motion. All unanimously approved.

**HMEP Grant Update** – **Chairman Irwin** provided an overview of the FY2010 HMEP Grant Fund training and planning initiatives. He advised the funds must be spent by September, 2010. See attached document for breakdown of costs.

**Calendar Year 2009 Performance Review Report** – **Chairman Irwin** provided the members with an overview of the performance review for 2009, in compliance with the SARA Title III regulation.

**FY2011 Work Plan Approval** – **Chairman Irwin** submitted and reviewed with the members the below FY2011 work plan, which will be submitted to the SERC.

- Prepare, manage and track the SERC approved FY 2011 LEPC for NCC budget.
- Review and update as appropriate the Hazardous Substance Response Plan as required by SARA Title III federal statute.
- Plot and update the worst case and alternate release vulnerability zones for extremely hazardous substance facilities within New Castle County on TIER II digitized maps.
- Review and update as appropriate ADC map coordinates for facilities on the Tier II Manager.
- Provide appropriate EHS Facility chemical data to each district Fire Chief.
- Continue to serve as a sponsor of NCCIHMRRA.
- Sponsor, facilitate, arrange and participate in NCCIHMRRA initiatives.
- Identify and pursue opportunities to promote LEPC activities at community meetings and events.
- Use a risk based approach to prioritize and conduct EHS Chemical Facility Emergency Response Plan/Procedure reviews in accordance with the LEPC agreed 3 year cycle.
- Sponsor, facilitate, arrange, or participate in at least one hazardous materials drill, tabletop, or field exercise.
- Serve as an active member of the SERC Information Technology Committee.
- Serve as an active member of the SERC Planning & Training Committee.
- Serve as an active member of the SERC DECON Committee.
- Provide bi-monthly activity reports to the LEPC.
- Provide quarterly activity reports to the SERC.
- As requested serve as a subject matter expert to LEPC members.
- As requested provide Awareness and Operational Hazmat guidance to NCC hospitals.
- Cosponsor, coordinate, and participate in the Delaware State Hazardous Materials Conference.

Chairman Irwin asked the members for a motion to approve the FY2011 work plan. Bob Barrish made a motion to approve; Al Stein seconded the motion. All unanimously approved.

**Any Other Business:**

**Haz-Mat Conference** – Chairman Irwin asked Mr. Mark Dolan and Mr. Kevin Kille to provide information on the conference. Mr. Dolan stated the conference will be held on April 9, 10 & 11, 2010. They are in the process of securing keynote speakers and finalizing morning and afternoon breakout sessions that will take place at the State Fire School in Dover on Saturday and Sunday, which will include a “Bottoms-Up” rollover trailer training and exercise. In addition, there will be a dinner at the Little Creek Fire Company on Friday night. Chairman Irwin also mentioned that Mr. Arthur Paul has a serious family situation that he is handling, and LEPC members have been working on items for the conference for him. Chairman Irwin requested everyone’s help in disseminating the information about the conference.

**Comments:**

Dave Carpenter advised the members that the County’s Emergency Operations Center was activated during the two major snowstorms in February, and handled a large call volume of questions concerning the State of Emergency. Companies were informed they could send a letter to the Office of Emergency Management indicating positions that are deemed essential for traveling to and from work during a state of emergency. Chairman Irwin inquired if there is a template for the letter to share with the LEPC agency representatives, and Dave Carpenter said he will provide bullet points for the letter. Bruce Galloway mentioned that DuPont is creating credentials for essential employees to carry which cannot be duplicated. Mr. Carpenter also mentioned New Castle County has started the process to compile estimated costs to determine eligibility for a snow emergency and a major disaster declaration.

Dave Carpenter informed the members that Croda is looking at sometime in May to hold a tabletop exercise.

Bruce Galloway advised the members there is an airport exercise scheduled for July 10, 2010, which the FAA requires every three years for recertification. Red Cross will support this exercise with the feeding portion.

Mark Dolan advised that on behalf of the LEPC, he presented at the CERT training OEM held at the Brookside Community Center. He also mentioned it is a very good training, and urged all corporate neighbors to participate.

Chairman Irwin reminded the members that any opportunity to get the Resident Awareness and Emergency Preparedness guides out would be greatly appreciated. There is still a large quantity on hand if anyone would like additional copies for distribution.

No further business, the meeting adjourned at 4:30 p.m.

**NOTICE OF NEXT MEETING**

**Host:** Sunoco

**Date and time:** May 10, 2010

**Directions** will be sent with agenda.

dco  
LEPCminutes3/8/10meeting

# **LEPC for NCC STAFF REPORT January 11, 2010 – March 8, 2010**

## **SERC/DEMA ACTIVITIES:**

1. Prepared and submitted in a timely manner the FY 2011 LEPC for NCC draft budget.
2. Prepared and submitted in a timely manner the draft 2010 LEPC Performance Review for Calendar Year 2009.
3. Prepared and submitted in a timely manner the draft LEPC for NCC FY 2011 Work Plan.

## **PLAN REVIEWS:**

1. No Plan Reviews or Onsite Assessments were conducted due to liability issues.

## **COMMUNITY OUTREACH:**

1. Attended the March 3, 2010 Croda CAP meeting.
2. Continued grassroots distribution process for Emergency Preparedness Guideline, Brandywine YMCA, Brandywine Total Health Care, NCC Chamber of Commerce and Croda CAP meeting.

## **DRILL/EXERCISES:**

1. Participated in the DEMA-led joint planning session for the April 2010 Delaware Hazardous Materials Conference.
2. Conducted negotiation of evolution content and transfer of coordination with vendor of specialized hazmat training for the April 2010 Delaware Hazardous Materials Conference to DEMA.

## **NCCIHMR:**

1. Working with Norfolk Southern personnel to schedule "Responders Awareness" training.
2. Continued efforts to coordinate and administer NCCIHMR training and administrative activities.

## **GENERAL STAFF ACTIVITIES:**

1. Continued to work with State and County personnel to resolve contract issues.
2. Led efforts to recruit new part-time consultant.
3. Updated LEPC By-laws.
4. Begin preparing Tier II Training video project proposal.
5. Began preparing Phase II Functional Exercise.
6. Conducted transfer of planning, coordination and administration of CY 2010 activities to LEPC Chairman.

Monday, March 8th, 2010

## **NEW CASTLE COUNTY INDUSTRIAL HAZARDOUS MATERIALS RESPONSE ALLIANCE**

### **NCCIHMRA TRAINING COMMITTEE REPORT TO NCC LEPC**

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee has not conducted a training session between the January 11<sup>th</sup>, 2010 and the March 8<sup>th</sup>, 2010 NCC LEPC meetings. The first NCCIHMRA training session of CY2010 is slated for next week.

The NCCIHMRA Training Committee has scheduled NCCIHMRA 2010 Training Session I (four hours) for Tuesday evening, March 16<sup>th</sup>, and repeated on Wednesday evening, March 17<sup>th</sup>, 2010, from 5:00 pm to 9:00 pm at the Elsmere Fire Company Station 16 Training Room. NCCIHMRA Instructors Joseph Leonetti, David Anderson, Sam Palermo and Mark Dolan will present the latest information and operations regarding hazardous materials response to bombing incidents including those involving toxic industrial chemicals and modes of transportation.

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee has partnered with the Third Annual Delaware Hazardous Materials Emergency Response Conference, sponsored by DEMA and the LEPC's. The Delaware Hazmat Conference is slated for Saturday, April 10<sup>th</sup> and Sunday, April 11<sup>th</sup> with classroom sessions, technician skills workshops and field evolutions located at the Delaware State Fire School, Dover, from 8:30 am to 4:00 pm both days. NCCIHMRA 2010 Training Session II (six hours) will correspond to the Saturday April 10<sup>th</sup> Conference classes and exercises; and 2010 Training Session III (six hours) will pair with the Sunday, April 11<sup>th</sup> Conference offerings. On both Saturday and Sunday, the Weavertown Environmental Group's "Bottom's Up" Rollover Tank Trailer Simulator with classroom instruction and hands-on, field scenarios will be available to conference participants. In addition, the Third Annual Delaware Hazmat Conference will hold a Dinner Meeting with keynote speaker on Friday evening, April 9<sup>th</sup>, from 6:00 pm to 8:30 pm at the Little Creek Fire Company Station 54 Banquet Hall.

NCCIHMRA 2010 Training Session IV (four hours) will be the Shipborne Operations Orientation Course Part IV – Technician Level, instructed by the Tri-State Maritime Safety Association during May or June.

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee has rescheduled SOP Revision Meeting #27 to Thursday, March 11<sup>th</sup>, from 5:00 pm to 7:30 pm and located at DNREC's Lukens Drive, New Castle Facility.

Submitted by:  
Mark Dolan  
NCCIHMRA Training Committee



## News, Weather and Sports - Bakersfield, California

[Print this article](#)

# Train derailment sparks 2nd fire

by James Koh, Eyewitness News

Originally printed at <http://www.bakersfieldnow.com/news/local/84934892.html>

KEENE, Calif. -- A train carrying alcohol derailed Saturday night near Keene and exploded into flames creating a "toxic gas cloud."

The train, operated by Burlington Northern Santa Fe, was carrying an unspecified alcohol when it derailed in a mountainous area approximately 35 miles east of Bakersfield.

The smoke created by the alcohol-fueled flames was characterized by fire officials as toxic.

"Seven homes close to this area were evacuated," said Sean Collins with the Kern County Fire Department. "We do have a toxic cloud that is dissipating right now, but it is unlikely that this will effect anybody other than those in the immediate area."

Officials say it was because of this toxic gas cloud, as well as its remote location, that firefighters decided to try and let this fire burn itself out.

But, on Sunday, the fire that burned overnight caused a second cargo car to burst into flame.

Instead of alcohol, this time plastic pellets caught fire and firefighters took a different approach to battling the flames.

"They decided to make an attack on the cars that were involved in flames," said Justin Corley, an engineer with the Kern County Fire Department. "We have a large backhoe that we are using to rip apart the cars to effectively extinguish the fires that way."

On Saturday, the evacuation area included a one-mile radius and seven homes were evacuated. On Sunday, the radius was expanded to two miles, but additional families effected were just asked to stay inside to avoid the smoke and fumes.

Despite the toxic gas and massive flames, no injuries were reported.

<http://www.bakersfieldnow.com/internal?sr=print&id=84934892&path=/news/local>

2/23/2010

## FireRescue1 News

02/21/2010

### Train derails, toxic cloud forces Calif. evacuations About eight homes were evacuated as a precaution

The Associated Press

KEENE, Calif. — Several homes in central California remained evacuated Sunday after the car of a freight train that derailed at a tunnel entrance near a small town burned and choked the area with thick, black smoke.

A day after the derailment, about seven homes were evacuated and the residents of 30 other houses were advised to stay indoors with the windows closed, said Kern County Fire Department Engineer Justin Corley.

There were no serious injuries in the derailment about 9:30 p.m. Saturday near Keene, about 15 miles east of Bakersfield.

Two cars from the long Burlington Northern Santa Fe Corp. freight train went off Union Pacific tracks at a tunnel entrance on the well-known Tehachapi Loop south of Keene.

A train car carrying plastic pellets caught fire. When the blaze did not burn out overnight, the evacuation order was extended Sunday to a 2-mile radius, Corley said.

[Trouble viewing the video? Download Flash player here.](#)

Fire officials did not expect to have the unruly blaze contained until midnight.

The fire on the derailed cars was put out, but the flames spread into the tunnel, where it was proving difficult to douse them.

Kern County Fire Department spokesman Sean Collins said that the homes in the area were evacuated as a precaution after a toxic cloud surged from the flames. A temporary shelter was set up at Tehachapi High School for evacuees.

"The car that's burning is putting out a heavy, dark smoke," Corley said. "We're asking most residents just to shelter in place, with windows and doors closed, while our crews try to extinguish the flames."

The train was bound for Stockton from Barstow, BNSF spokeswoman Lena Kent said. It was not immediately clear what sparked the fire.



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Firefighters were being assisted by the Kern County Environmental Health Agency, the Kern County

<http://www.firerescue1.com/print.asp?act=print&vid=763005>

2/23/2010



**Local Emergency Planning Committee (LEPC)  
for New Castle County  
FY 2010 HMEP Grant Fund Initiatives  
Oct 1, 2009 – Sep 30, 2010**

**Total Funds: \$69,600**

**Planning Initiatives - \$37,000**

<b>No.</b>	<b>Authorized Activity Description</b>	<b>Applicable 49 CFR Section</b>	<b>Host/Service Provider</b>	<b>Total Cost</b>	<b>Target Date</b>	<b>Date Completed</b>	<b>Comments</b>
1.	Phase II Functional Exercise	Sec. 110.40 (a) (1)	O'Brien Group	\$20,000	2Q10		
3.	LEPC Handout Materials (1,500)	Sec. 110.40(a) (1)	Small Associates	\$13,000	1Q10		
4.	Update NCCIHMRA SOG Manual	Sec. 110.40(a) (1)	Small Associates	\$ 1,000	3Q10		
5.	EPA Conference (Fund 2 attendees)	Sec. 110.40(a) (1)	EPA	\$ 3,000	4Q09		
	<b>TOTAL COST</b>			<b>\$37,000</b>			

**LEPC for New Castle County  
FY 2010 HMEP Grant Fund Initiatives  
Oct 1, 2009 – Sep 30, 2010**

**Training Initiatives - \$32,600**

<b>No.</b>	<b>Authorized Activity Description</b>	<b>Applicable 49 CFR Section</b>	<b>Host/Service Provider</b>	<b>Total Cost</b>	<b>Target Date</b>	<b>Date Completed</b>	<b>Comments</b>
1.	Develop Tier II Training Video	Sec. 110.40(b) (2)		\$15,000	4Q10		
2.	NCCIHMRA - Annual Training Dinner –	Sec. 110.40(b) (2)	Elsmere Fire Co.	\$ 1,600	4Q09		
3.	Training Dinner Instructor Expenses	Sec. 110.40(b) (2)		\$ 1,000	4Q09		
4.	NCCIHMRA – “Bottoms Up” 2 day Tank Trailer Training & Exercise	Sec. 110.40(b) (2)	Weavertown Environmental Group	\$10,000	2Q10		
5.	NCCIHMRA – Part IV - Shipboard HazMat Operations	Sec. 110.40(b) (2)	D. Dillon	\$ 5,000	2Q10		
	<b>TOTAL COST</b>			<b>\$32,600</b>			